

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: 5-17-2006

Division: Community Services

Bulk Item: Yes X No     

Department: Social Services

Staff Contact Person: Deloris Simpson

---

**AGENDA ITEM WORDING:** Approval for Mayor to sign the Match Commitment of 10% for the upcoming Community Care for Disabled Adults (CCDA) Grant, for Fiscal Year July 1, 2006 through June 30, 2007, and to submit unit cost information to the Department of Children & Families.

---

**ITEM BACKGROUND:** Approval of previous CCDA Contract on March 16, 2005.

---

**PREVIOUS RELEVANT BOCC ACTION:** Prior approval granted to the CCDA on March 16, 2005.

---

**CONTRACT/AGREEMENT CHANGES:** N/A

---

**STAFF RECOMMENDATIONS:** Approval

---

**TOTAL COST:** Unknown

**BUDGETED:** Yes X No     

**COST TO COUNTY:** unknown

**SOURCE OF FUNDS:** Ad Valorem Taxes

**REVENUE PRODUCING:** Yes      No X **AMOUNT PER MONTH**            **Year**

**APPROVED BY:** County Atty.      OMB/Purchasing      Risk Management     

**DIVISION DIRECTOR APPROVAL:**



SHEILA BARKER

**DOCUMENTATION:** Included X Not Required      To Follow     

**DISPOSITION:**                                     

**AGENDA ITEM #**

## \* (Indicate all DOE funding sources applicable to your agency)

ORIGINAL DATE

ORIGINAL DATE

**Funding Source**

**Funding Source**

(X) CCDA

( ) ADI

( ) Title

( ) CCE

( ) Title:

( ) HCE

( ) Title \_\_\_\_\_

( ) LSP

( ) Title II

( ) Contracted Services

Provider Name: Monroe County Board of County Commissioners

	A	B	C	E	F	H	M	AB	AE	AO	AS	BB	BC	BH
1	III.B. SUPPORTING BUDGET SCHEDULE BY PROGRAM Form Revised May 01, 2003													
2	* (Indicate all DOEFA funding sources applicable to your agency)													
3	ORIGINAL DATE:													
4	PSA 11													
5	Funding Source													
6	(X) ) CCDA													
7	( ) Title III B													
8	( ) Title III C-1													
9	( ) Title III C-2													
10	( ) Title III D													
11	( ) Title III E													
12	Funding Source													
13	( ) ADI													
14	( ) CCE													
15	( ) HCE													
16	( ) LSP													
17	( ) Contracted Services													
18	Provider Name: Monroe County Board of County Commissioners													
19	REVISION NUMBER:													
20	REVISED DATE:													
21	TOTAL SERVICES													
22	DESCRIPTION													
23	1. Total Budgeted Costs													
24	2. Total Budgeted Units													
25	2(a) Total Cost Per Unit of Service													
26	3. Less USDA													
27	4. Less Cash Match													
28	5. Less Inkind Match													
29	6. Less Copayment Use as Match (CCE ONLY)													
30	7. Total Match Commitment													
31	8. Less Program Income													
32	9. Less Co-Payments Used as Program Income													
33	10. Less Other Non-Matching Cash													
34	11. Adjusted Budgeted Costs													
35	12. Adjusted Cost Per Unit of Service													
36	13. Estimated Number of UNDUPLICATED Clients													
37	14. Adjusted Cost Per Client													
38	n/a													
39	0.00													
40	0.00													
41	0.00													
42	0.00													
43	0.00													
44	0.00													
45	0.00													
46	0.00													
47	0.00													
48	0.00													
49	0.00													
50	0.00													
51	0.00													

**Certification Regarding Lobbying****CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

---

Signature

---

Date

---

Name of Authorized Individual

---

Application or Contract Number

---

Name and Address of Organization

## CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION CONTRACTS/SUBCONTRACTS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, signed February 18, 1986. The guidelines were published in the May 29, 1987 Federal Register (52 Fed. Reg., pages 20360-20369).

### INSTRUCTIONS

1. Each provider whose contract/subcontract equals or exceeds \$25,000 in federal moneys must sign this certification prior to execution of each contract/subcontract. Additionally, providers who audit federal programs must also sign, regardless of the contract amount. The Department of Children and Families cannot contract with these types of providers if they are debarred or suspended by the federal government.
2. This certification is a material representation of fact upon which reliance is placed when this contract/subcontract is entered into. If it is later determined that the signer knowingly rendered an erroneous certification, the Federal Government may pursue available remedies, including suspension and/or debarment.
3. The provider shall provide immediate written notice to the contract manager at any time the provider learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "debarred," "suspended," "person," "principal," and "voluntarily excluded," as used in this certification, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department's contract manager for assistance in obtaining a copy of those regulations.
5. The provider agrees by submitting this certification that, it shall not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this contract/subcontract unless authorized by the Federal Government.
6. The provider further agrees by submitting this certification that it will require each subcontractor of this contract/subcontract, whose payment will equal or exceed \$25,000 in federal moneys, to submit a signed copy of this certification.
7. The Department of Children and Families may rely upon a certification of a provider that it is not debarred, suspended, ineligible, or voluntarily excluded from contracting/subcontracting unless it knows that the certification is erroneous.
8. This signed certification must be kept in the contract manager's contract file. Subcontractor's certification must be kept at the provider's business location.

---

### CERTIFICATION

- (1) The prospective provider certifies, by signing this certification, that neither he nor his principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract/subcontract by any federal department or agency.
- (2) Where the prospective provider is unable to certify to any of the statements in this certification, such prospective provider shall attach an explanation to this certification.

---

Signature

---

Date